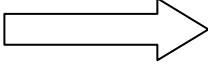

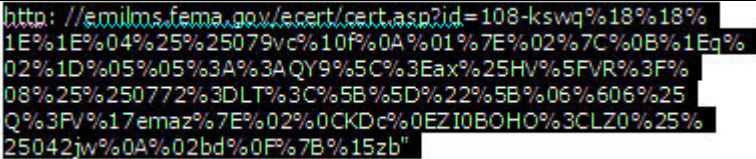
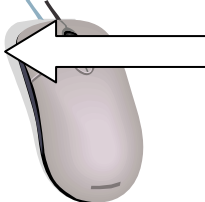
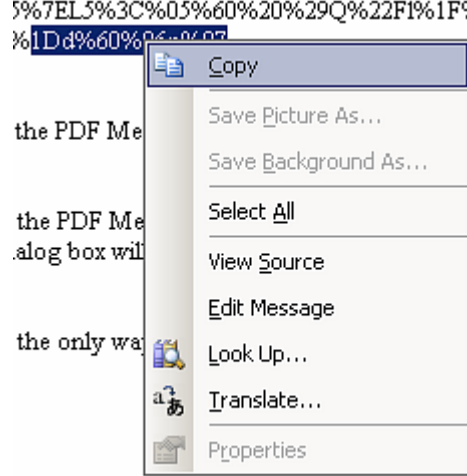

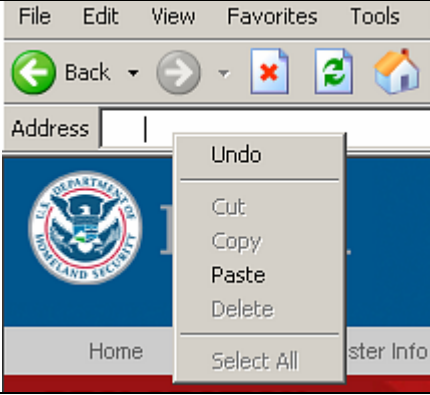
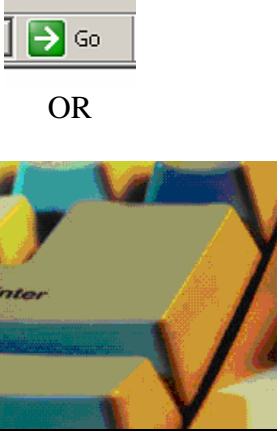
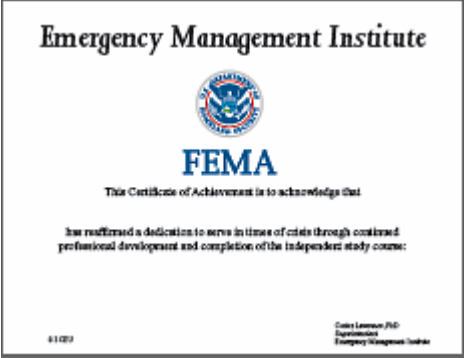


Self Help Aid: Copy and Pasting	
<p>Unfortunately, several email services (for example, Hotmail) do not effectively handle our certificate link and convert our emails into text or change the embedded hyperlink. This will not allow you to click on the link.</p> <p>When this occurs, do not click on the link. Copy and paste it into the URL address bar of your browser. The recommended browser is Internet Explorer Version 6 or higher.</p>	
Instructions to Copy and Paste:	
Left Mouse Click	 
Highlight the entire link, starting from just past the bottom right hand corner of the link. Hold down and drag your mouse to the top left hand side of the link; be sure to include the http:// .	
Right Mouse Click in the highlighted area.	
Left mouse click "Copy".	
Open a new browser window and delete any text in the address bar.	

<p>Right mouse click in the address bar and left click "Paste".</p>	 <p>The screenshot shows a web browser window with a menu bar (File, Edit, View, Favorites, Tools) and a toolbar (Back, Forward, Stop, Reload, Home). The address bar contains the text "Address" and a right-click context menu is open, displaying options: Undo, Cut, Copy, Paste, Delete, and Select All. The background of the browser shows the U.S. Department of Homeland Security logo and the word "Home".</p>
<p>Mouse Click on the Go Button or Press the Enter Key</p>	 <p>The image shows two ways to execute a search or navigation: a "Go" button with a green right-pointing arrow, and a close-up of a computer keyboard with the "Enter" key highlighted in blue.</p>
<p>Your certificate will appear in the browser window.</p>	 <p>The certificate is from the Emergency Management Institute (FEMA). It features the FEMA logo and the text: "This Certificate of Achievement is to acknowledge that [blank] has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:". The bottom right corner includes the text "Center for Learning, P&D, Emergency Management Institute".</p>